

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL  
MINUTES OF THE PUBLIC MEETING  
Wednesday, July 1st, 2015

PUBLIC MEETING

PRESENT: Robert Frost, Mayor  
James Griffin, Council Vice-President  
Karen Tutino, Council Member  
Anita Barton, Council Member  
Matthew Ryan, Council Member  
Robert Stokley, Council Member  
Edward Phipps, Council Member

ALSO PRESENT: Richard J. Manfredi, Borough Manager  
Michael Savona, Borough Solicitor

CALL TO ORDER

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at Conshohocken Borough Hall, 8<sup>th</sup> Avenue & Fayette Street, Conshohocken, Pa. Mr. James Griffin, Council Vice-President, called the meeting to order at 7:00 pm.

PRAYER FOR COUNCIL

Ms. Anita Barton read the Prayer for Council.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATIONS

- a) **Consider the matter of Unfinished Business, to review proposals to perform a market analysis and feasibility assessment to determine the highest and best use for the LeeLand Mansion. Paul Vernon, KSK Architects Planners Historians Inc.**

Mr. Paul Vernon gave a detailed presentation on the two proposals submitted to the Borough. He stated that the proposals are relatively the same price: \$20,000. He personally believes that the Urban Partners proposal is a more comprehensive proposal in terms of the overall evaluation. He noted that this proposal has a separate \$4,000 line item for a museum analysis. Mr. Manfredi noted that the reason for putting this presentation on the agenda is so that Council can weigh the options and vote on it in two weeks.

- b) **Tracy Costello- Proposed Grade School Before and After Program**

Ms. Tracy Costello presented the proposed Before and After Care Program at the Fellowship House. She noted that this is an affordable, structured program. She added that the credentials for working this program are listed on the Borough's website.

UNFINISHED BUSINESS

- a) **Approve or reject change orders for the Borough Hall project**

Mr. Paul Hughes read aloud the requested \$58,926 in change orders for the Borough Hall project, noting the column with disputed change orders as well. More specifically, he broke down the largest disputed change order in detail. He noted that the contract states that if there is a disputed item, the contractor is required to continue work, despite the dispute. Mr. Hughes also read the pending change orders aloud to Council. Mr. Manfredi noted that this item would be voted on in two weeks.

#### **b) Council Goal Setting**

Mr. Manfredi explained that he developed a budget around the Council Members' highest ranked goals for 2015. Mr. McConnell read aloud some of the Council Members' goals such as to systematically improve storm water at intersections and to expand kids and senior programs within the Borough. Mr. Manfredi added that these goals would be seen on the proposed budget for 2016.

#### **CONSENT AGENDA**

Mr. Manfredi introduced the consent agenda.

- a) Consider approval and adoption of June Borough Council Meeting Minutes.**
- b) Consider approval and adoption of revised Residential Anti-displacement and Relocation Assistance Plan**
- c) Consider approval and adoption and amend Citizens Participation Plan**
- d) Consider approval of 2013 CDBG Program Budget Revision**
- e) Consider approval to sell a Ford Ranger cap**

Ms. Christine Stetler, Zoning Officer, provided some details and clarification on items (b), (c), and (d). Mr. Manfredi provided the details on item (e).

#### **MANAGER MATTERS**

Mr. Manfredi announced that Mr. Stokley had submitted a formal notice stating a conflict of interest concerning the Keystone Property Group and TN Ward Company. This recuses Mr. Stokley of all voting concerning these matters. He also announced that the Borough received a request from the Rotary to expand the Beer Festival to two days in October (18<sup>th</sup> & 19<sup>th</sup>). Mr. Manfredi stated that there will be a Proclamation presented at the next meeting to honor the lifesaving efforts of two Police Officers in the Borough.

Mr. Hughes explained the details of the sole bid that was received for the Paving Program. The price of the base bid was \$217,675.00, alternate bid #1 was \$202,805.00, and alternate bid #2 was \$85,280.00. Mr. Hughes noted that these prices are a little high, and recommended that Council consider rejecting the bid and rebid for this project.

#### **COUNCIL MEMBER AND MAYOR MATTERS**

Mr. Stokley suggested that the Fire Department accept donations during the Fireworks Event to be held that Friday evening, July 3<sup>rd</sup>, 2015, at Sutcliffe Park.

#### **PUBLIC COMMENT**

There was no comment from the public.

#### **ADJOURNMENT**

The meeting was adjourned at 7:24 PM

Respectfully Submitted,

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Richard J. Manfredi, Secretary