

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL  
MINUTES OF THE SPECIAL MEETING

Wednesday, September 25, 2019

PUBLIC MEETING

PRESENT: Colleen Leonard, Council President  
Jane Flanagan, Council Vice-President  
Robert Stokley, Senior Council Member  
Anita Barton, Council Member  
Tina Sokolowski, Council Member  
James Griffin, Council Member  
Karen Tutino, Council Member  
Yaniv Aronson, Mayor

ALSO PRESENT: Stephanie Cecco, Borough Manager

**CALL TO ORDER**

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Ms. Leonard, Council President, called the meeting to order at 5:30 PM.

**BUDGET INFORMATION AND SUMMARY**

Ms. Cecco provided an overview of the proposed operational budget for FY2020, discussed Fund Balance projections and briefly reviewed the YTD statement of revenues and expenditures.

**DEPARTMENT PRESENTATIONS**

**a.) Community Development & Zoning,**

Ms. Cecco reviewed the proposed operating budget for Community Development & Zoning. She noted a decrease in all personnel costs and an increase in zoning professional services and legal fees.

**b.) Administrative Services**

Ms. Cecco reviewed personnel costs for non-uniform employees and the Police Department. She discussed insurance costs related to property and liability and workers compensation. Ms. Cecco noted a decrease in IT professional service fees and an increase in expenditures related to computer hardware and service.

**c.) Recreation Services**

Lauren Irizarry, Director of Recreation, presented the proposed operating budget for the Recreation Department. She discussed an increase in advertising and pre-employment screenings. She also discussed the future organizational structure of the department and the potential need for an additional full-time position in FY2021.

**d.) Communications Department/Special Events**

Kate Kosmin, Communications Manager, reviewed budget accounts related to communications and special events. She requested an increase in expenditures related to media production and noted a decrease in the operating budget specific to IT subscriptions and memberships.

**e.) Emergency Services, Fire Services and Public Services**

Ray Sokolowski, Executive Director of Operations, presented the operational budgets for Emergency Services, Fire Services and Public Services. For Emergency Services, he discussed costs associated with large-scale emergency management drills. For Fire Services, Mr. Sokolowski and Ms. Cecco provided information about a proposed stipend program for volunteer firefighters. For Public Services, Mr. Sokolowski reviewed expenditures related to building and property, facilities, parks, public services and administration and streets.

**f.) Police Services**

Police Superintendent Metz presented the FY2020 operational budget for the Police Department. He and Council discussed the proposed increase for overtime. Ms. Cecco explained costs associated with Police consulting services.

**ADDITIONAL FUNDS**

Ms. Cecco reviewed operating expenses related to elected officials, finance, tax collection, legal services, general government administration, professional services and parking. She presented a budget request from the Environmental Advisory Council.

**PUBLIC COMMENT**

There was no Public Comment.

**ADJOURNMENT**

The meeting was adjourned at 9:45 PM.

**EXECUTIVE SESSION**

Respectfully Submitted,

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Stephanie Cecco,  
Borough Secretary