

## INSTRUCTIONS TO BIDDERS

1. Bids should be submitted in sealed envelopes clearly marked in the lower left corner: Bid-Uniforms- Conshohocken Police Department.
2. It is the responsibility of the bidder to insure the bid is received prior to the announced time of opening. The Conshohocken Police Department assumes no responsibility or will it speculate on the reasonableness of the postmark. Any bids received after the announced time will be returned to the bidder unopened.
3. Exact garment samples must be submitted prior to the bid opening of all items. These samples shall fully represent the production items that can be expected. Prior to the award there shall be samples produced to individuals of the Conshohocken Police Department choosing for the purpose of evaluating fit. Failure to submit samples will result in bid rejection.
4. Any exceptions to the specifications should be attached to the bid form along with a notation on the specifications. An exception does not necessarily disqualify the bid. The Chief of Police or his designated representative shall judge whether the exception is essential to the use of the product or incidental.
5. The Conshohocken Police Department insists that the bidder is a primary manufacturer and intends to cut and manufacture garments in their own facilities. There shall be no sub-contracting of the trousers and shirts. They feel this will insure continuity in fabrics, colors, design and patterns.
6. If a vendor is not a manufacturer and/or intends to subcontract any garment or any portion of production, the name, address and phone number of the subcontractor must be provided as an attachment to the bid form. In addition, the bidder must provide at least five references for who said contractor has done similar work for the bidder. The subcontractor plant will also be open for inspection.
7. The bidder must submit 5 references where they provided made to order and made to measure garments (shirts and trousers) in the last 12 months. The references shall be law enforcement agencies with no less than 25 uniformed officers.
8. Failure to bid on all items will result in bid rejection.
9. Any questions regarding this bid may be directed in writing only to Lieutenant George Metz. ([gmetz@conshohockenpd.org](mailto:gmetz@conshohockenpd.org))
10. The Conshohocken Police Department reserves the right to reject any and/or all bids, or to waive any technically it deems in its best interest. The Conshohocken Police will make an unannounced visit to the manufacturing facility. (Address/addresses required)

11. All shirts, caps and trousers shall have a bar-coded permanently affixed label attached which shall state the name of agency, name of the individual, fabric specification, size, and date of manufacture. There shall also be a tracking code which corresponds with the packing list and invoice number.
12. All shirts, trousers and caps are to be cut from computerized patterns utilizing a Lectra or Gerber computerized cutting systems. This modern equipment provides and insures the production of extremely precise patterns as well as properly aligned seams for future alterations, in addition to enhancing tailoring of finely proportioned patterns for maximum garment draping qualities and consistent sizing. This equipment makes possible the production of a complete set of individual customized patterns further assuring continuity in visual effect.
13. Successful bidder will provide a tailor to provide onsite measurements.

## PATROL CAP SPECIFICATIONS

MATERIAL FOR TOP OF CAP FOR ALL RANKS WILL BE BLACK RAEFORD MILLS #32030-523, 74% DACRON POLYESTER, 24% WOOL AND 2% LYRCA, 12 OUNCE PER LINEAR YARD, 2-PLY, SERGE.. HAT MATERIAL WILL BE THE SAME MATERIAL USED FOR THE PATROL SHIRTS AND TROUSERS TO INSURE A PERFECT MATCH.

STYLE: R15 PINDOWN STYLE PHILADELPHIA CRUSH

LINING: BLACK ACETATE WITH SQUARE PLASTIC POCKET; POCKET SEWN IN CENTER FOR ID CUTTING TICKET. CUTTING TICKET MUST CONTAIN ALL THE SAME INFORMATION AS ON ALL SHIRT AND TROUSERS.

FRAME: PERMANENT BAND OF SAME MATERIAL AS THE TOP OF CAP

FRAME SUPPORT: #11 050 BLACK PLASTIC, TOP TO BE SEWN INTO THE CROWN AND THE BOTTOM STAPLED TO FRAME

VISOR: REGULATION 1 7/8" PHILADELPHIA STYLE #169 BLACK POLYVINYL TOP

SWEATBAND: COOLMAX

BUTTONS: GUN METAL PENNSYLVANIA STATE SEAL TYPE

STRAP: BLACK 5/8" POLYVINYL FRONT AND BACK FOR PATROLMAN AND METAL GOLD REGAL CAP STRAP FOR SERGEANT AND ABOVE

EYELETS: ONE FRONT CENTER EYELET ON FRONT FOR BADGE AND TWO ON EACH SIDE FOR VENTILATION

NOTE: THERE WILL BE A GRAY PIPING ON THE LOWER BAND OF THE FRAME, MJ CAHN #2185-987E, 80% DACRON POLYESTER AND 20% WOOL AND MUST MATCH STRIPE ON THE PATROL TROUSERS.

## PATROL SHIRT SPECIFICATIONS

### SCOPE:

THIS SPECIFICATION COVERS THE REQUIREMENT FOR UNIFORM LONG SLEEVE SHIRTS MADE FROM FIRST QUALITY 74% DACRON POLYESTER, 24% WOOL AND 2% LYCRA FABRIC FOR THE CONSHOHOCKEN POLICE DEPARTMENT.

THE GARMENT SHALL BE CUSTOM MADE TO MEASURE ACCORDING TO INDIVIDUAL MEASUREMENTS AND FITTINGS. SHIRTS ARE TO BE MADE IN USA.

### REQUIREMENTS:

FIRST QUALITY 74% DACRON POLYESTER, 24% WOOL AND 2% LYCRA FABRIC AS DETAILED IN SPECIFICATIONS.

### FABRIC SPECIFICATIONS:

WEAVE – SERGE

WEIGHT – 12 OUNCE PER LINEAR YARD

FIBER CONTENT – 74% DACRON POLYESTER

24% WOOL

2% LYCRA

### SHIRT FABRICATION:

COLOR- BLACK

REFERENCE- RAEFORD #32030-523

STYLE: REGULATION POLICE LONG SLEEVE SHIRT WITH SHOULDER STRAPS AND METAL EYELET BADGE HOLDER WILL BE REQUIRED. FIVE PERMANENTLY SEWN IN MILITARY CREASES. REAR CREASES TO BE SEWN UNDER THE YOKE TO THE BASE OF THE REAR INNER LINING BELOW THE NECK. YOKE TO BE CENTER POINTED (4 ½” FROM THE BOTTOM NECKBAND TO POINT OF YOKE ON A MALE SIZE 16 ½” SHIRT, COMPARABLE DISTANCE FOR OTHER SIZES) FOR COMFORT AND TO BE LINED WITH 55% COTTON AND 45% POLYESTER BROADCLOTH OF A COORDINATING COLOR.

FRONT: SEVEN BUTTON FRONT WITH VERTICAL BUTTONHOLES. BUTTONHOLES ARE TO BE EXTRA HEAVY DUTY, APPROXIMATELY 50 STITCHES PER INCH. CENTER PLACKET IS TO BE APPROXIMATELY 1 3/8” WIDE AND TO BE LINED WITH FUSIBLE PELLON. THE SHIRT IS TO HAVE A HIDDEN ZIPPER FRONT, WHICH IS TO BE MOLDED FLAT YKK ZIPPER #VFO-36, 7/16” WIDE, 15” IN LENGTH AND MOLDED. ZIPPER WILL BEGIN AT THE 2<sup>ND</sup> BUTTON FROM THE TOP DOWN.

CONSTRUCTION: THE COLLARS AND CUFFS ARE TO BE ¼" TOP STITCHED AND ALL SEAMS ARE TO HAVE NO LESS THAN 10 STITCHES PER INCH. ALL PARTS OF THE SHIRTS TO BE COMPUTER CUT AND MIRRORED TO INSURE UNIFORMITY OF SHAPE AND SIZE. ALL SEAMS TO HAVE REINFORCING TACK STITCHING OF NO LESS THAN 3 STITCHES AT THE BEGINNING AND END OF EACH SEAM. THE ENTIRE SHIRT IS TO BE DOUBLE NEEDLE STITCHED WITH THE EXCEPTION OF THE CLOSING SEAMS.

BADGE HOLDER/NAMEPLATE EYELETS: BADGE TAB WITH BRASS EYELETS TO BE ATTACHED TO THE LEFT CHEST. TWO OVAL NAMEPLATE EYELETS WILL BE PLACED ABOVE THE RIGHT POCKET FLAP.

COLLAR: TO BE STAND UP STYLE. COLLAR TO HAVE PERMANENTLY FUSED SHRINK PROOF 100% COTTON INTERLINING, EXTRA HEAVY GRADE, COLLAR TO BE 2 5/8" LONG. COLLAR STAYS WHICH MEASURE 3/8" x 2 ½" SHALL BE STITCHED IN SUCH A MANNER THAT THE COLLAR STAYS ARE SEWN DIRECTLY TO THE TIP OF THE COLLAR. NECKBAND TO BE LINED WITH SAME MATERIAL AS THE BODY OF THE SHIRT. THE COLLAR WILL CONSIST OF A LEAF WITH A SEPARATE STITCHED ON STAND. THE COLLAR STAND WILL BE MADE OF THE BASIC CLOTH AND WILL BE LINED ON THE INSIDE WITH POLY/COTTON BROADCLOTH. THE COLLAR STAND WILL BE SEWN AND TURNED SINGLE NEEDLE CONSTRUCTION. THE COLLAR STAND AND COLLAR STAND LINING SHALL BE FUSED WITH PELLON #AH3643 WHITE. THE COLLAR STAND IS TO FASTEN WITH ONE (1) BUTTON, WITH A CORRESPONDING BUTTONHOLE. THE COLLAR LEAF IS TO BE TOP STITCHED WITH TWO (2) ROWS OF STITCHING. THE POINTS OF THE COLLAR LEAF WILL BE 2-7/8" +/- 1/8" IN LENGTH WHEN FINISHED AT THE POINTS. THE COLLAR LEAF AFTER BEING COMPLETED AND FOLDED DOWN WILL MEASURE APPROXIMATELY 1-3/4" IN THE CENTER, AT THE BACK OF THE COLLAR. THE COLLAR STAYS SHALL BE INSERTED TO THE VERY POINT OF THE COLLAR AND SEWN INTO THE POINT OF THE COLLAR IN THE INNER PART OF THE COLLAR LEAF IN A MANNER THAT NO STITCHES WILL SHOW THROUGH THE OUTSIDE OF THE COLLAR. WHEN COMPLETED, THE COLLAR WILL HAVE A TIE SPACE OPENING OF 3/8" TO 1/2". THE INTERLINING OF THE COLLAR LEAF WILL BE OF PELLON WOVEN FUSIBLE #N5772 WHITE. THE COLLAR STAYS WILL BE OF THE BEST POSSIBLE QUALITY STALER. THE COLLAR STAYS WILL BE 2-5/8" IN LENGTH AND 1/4" IN WIDTH. COLLAR STAYS MUST BE AFFIXED IN A MANNER SO AS NOT TO INTERFERE WITH THE CENTERING OF COLLAR BRASS ON THE COLLAR. THE COLLAR STAYS MUST BE OF SUFFICIENT THICKNESS TO PREVENT PUCKERING, WRINKLING AND ROLLING OF THE COLLAR.

SLEEVE: TO HAVE DOUBLE REINFORCED ELBOWS. REINFORCEMENT IS TO BE ONE PIECE CONSTRUCTION AND TO BE DOUBLE STITCHED AT OPENING AND SINGLE STITCHED THROUGHOUT THE ELBOW. REINFORCEMENT TO BE APPROXIMATELY 6 ¾" AT THE WIDEST POINT, TO VARY DEPENDING ON THE SHIRT SIZE, AND IS TO BE SEWN INTO THE INSEAM OF THE SLEEVE AND INTO THE CUFF. TWO BUTTON CUFF WILL ACCOMMODATE A PERMANENT PLASTIC 24 LIGNE BUTTON. CUFF TO HAVE PERMANENTLY FUSED SHRINK PROOF 100% COTTON INTERLINING, EXTRA HEAVY GRADE. CUFF TO BE 3" WIDE AND SQUARED OFF, ROUNDED OR BARREL CUFF IS NOT ACCEPTABLE.

POCKETS: POCKETS TO BE PLEATED APPROXIMATELY 5 7/8" DEEP AND 5 1/4" WIDE. POCKETS ARE TO BE SCALLOPED STYLE WITH VELCRO IN EACH CORNER. VELCRO IS TO MEASURE 5/8" x 5/8" AND TO BE SEWN IN PLACE ON ALL FOUR SIDES. THE FLAPS ARE TO BE INTERLINED WITH PELLON CREASE AND TAC, 100% POLYESTER. THE LEFT POCKET AT THE TOP IS TO HAVE A 1 1/4" PENCIL DIVISION. POCKETS WILL ACCOMMODATE A REMOVABLE METAL 24 LIGNE BUTTON. POCKETS AND FLAPS TO BE DIE CREASES FOR UNIFORMITY. POCKETS WILL BE EQUALLY DISTANT FROM THE CENTER PLACKET. THE METAL BUTTONS ARE TO BE ATTACHED TO TOP OF FLAP.

SHOULDER STRAPS: MILITARY STYLE SEWN INTO SLEEVE SEAMS AND CROSSED STITCHED. ALL SHOULDER STRAPS ARE TO BE INTERLINED WITH PELLON CREASE AND TAC, 100% POLYESTER AND DIE CREASED FOR UNIFORMITY. SHOULDER STRAPS SHALL BE GRADED BY SIZE WITH THE STRAPS FOR SIZE 16 1/2" TO MEASURE 5 3/4" IN LENGTH, 1 1/2" AT POINT END AND 2 1/8" WHERE IT IS SEWN INTO THE SHOULDER SEAM. SHOULDER STRAPS WILL ACCOMMODATE A REMOVABLE METAL 24 LIGNE BUTTON.

BUTTONS: ENTIRE SHIRT WILL HAVE PERMANENT 24 LIGNE PLASTIC BUTTONS WITH THE EXCEPTION OF THE EPAULETS AND POCKET FLAPS WHICH WILL REQUIRE A GUN METAL FINISH PENNSYLVANIA SEAL BUTTON.

CERTIFICATION: VENDOR SHALL BE RESPONSIBLE FOR ALL REQUIREMENTS, SPECIFICATIONS AND STANDARDS, AND SHALL CERTIFY COMPLIANCE WITH ALL OF THE ABOVE. THERE SHALL BE NO SUB-CONTRACTING OF EITHER THE CUTTING OR THE MANUFACTURING OF THE SHIRTS AND DOING SO WILL BE CAUSE FOR REJECTION OF THE GARMENT.

EMBLEMS: A REGULATION CONSHOHOCKEN POLICE EMBLEM SHALL BE ATTACHED TO EACH SLEEVE, SET 1" BELOW SHOULDER SEAM. WHERE NEEDED, REGULATION CONSHOHOCKEN POLICE RANK CHEVRONS WILL BE ATTACHED TO EACH SLEEVE BELOW THE SHOULDER EMBLEM.

NOTE: SHORT SLEEVE SHIRTS WILL MEET EVERY SPECIFICATION AS THE LONG SLEEVE SHIRTS. SHORT SLEEVE SHIRTS WILL HAVE A HEMMED HALF SLEEVE WHICH WILL BE AVAILABLE IN SLEEVE LENGTHS AND WILL HAVE A OPEN STYLE LAY DOWN COLLOR WITH NO NECKBAND.

## TROUSER SPECIFICATIONS

### SCOPE:

THIS SPECIFICATION COVERS THE REQUIREMENTS FOR UNIFORM TROUSERS MADE FROM FIRST QUALITY 74% DACRON POLYESTER, 24% WOOL AND 2% LYCRA SERGE FABRIC FOR THE CONSHOHOCKEN POLICE.

THE GARMENTS SHALL BE MADE TO MEASURE ACCORDING TO INDIVIDUAL MEASUREMENTS AND FITTINGS. STOCK SIZES ARE NOT PERMITTED. TROUSERS MUST BE MADE IN USA.

### REQUIREMENTS:

FIRST QUALITY 74% DACRON POLYESTER, 24% WOOL AND 2% LYCRA, SERGE FABRIC AS DETAILED IN THE SPECIFICATIONS.

### FABRIC SPECIFICATIONS:

WEAVE – SERGE WEAVE

WEIGHT – 12 OUNCES PER LINEAR YARD

FIBER CONTENT – 74% DACRON POLYESTER  
24% WORSTED WOOL  
2% LYCRA

### TROUSER FABRICATION:

COLOR= BLACK

REFERENCE= RAEFORD #32030-523

STYLE: MODERN UP TO DATE MILITARY PATTERNS SHALL BE USED WITH FITTED WAISTBANDS AND FINISHED HEMS PRODUCED ACCORDING TO INDIVIDUAL SIZING. THE WIDTH OF THE LEGS SHALL BE PROPORTIONAL TO INDIVIDUAL INSEAM AND SHOE SIZES. TO BE MADE WITH TWO FULL STRAIGHT SIDE POCKETS AND TWO REAR POCKETS. RIGHT REAR POCKET TO BE MADE OPEN STYLE AND LEFT REAR POCKET WILL BUTTON CLOSED WITH A PEARL TYPE EYELET BUTTONHOLE. THE DENSITY OF BUTTONHOLE IS 50 STITCHES PER INCH WITH A FOUR HOLE 24 LIGNE PLASTIC BUTTON.

POCKETS: FRONT ON SEAM STRAIGHT POCKETS APPROXIMATELY 6 ¼” OPENING AND MEASURING FROM THE TOP OF THE OPENING TO THE BOTTOM OF THE POCKET MEASURES APPROXIMATELY 13”. THE BACK POCKET OPENING IS TO BE 5 ½” WIDE AND 7” DEEP. ALL POCKETS ARE TO BE SEWN INSIDE OUT AND TURNED THEN TOP STITCHED FOR EXTRA STRENGTH. ALL POCKET WELTS ARE TO BE INTERLINED WITH PELLON AND THEN TOP STITCHED. .

BELT LOOPS: ALL TROUSERS ARE TO HAVE 7 BELT LOOPS 7/8” WIDE AND 2” LONG. ALL LOOPS ARE TO HAVE DOUBLE STITCHING FOR EXTRA STRENGTH. ALL LOOPS ARE TO BE SEWN INTO WAISTBAND AT THE TOP AND BOTTOM TO ACCOMMODATE A 1 3/4” DUTY BELT. ALL LOOPS ARE TO BE SEWN IN SUCH A MANNER AS NOT TO ALLOW RAW EDGES. .

POCKETING: TO BE BLACK POLY/RAYON TWILL

WAISTBAND: WAISTBAND TO BE BLACK QST #WB-RD-212 WITH TWO ZONE STRETCH AND TWO ROWS OF CLEAR SILICONE WITH A DOUBLE HOOK AND EYE FRONT CLOSURE AND MUST HAVE THE NAME OF THE MANUFACTURER WOVEN INTO THE WAISTBAND

FLY: TALON ZIPPER IS TO BE BRASS #603-0-025 WITH A #001-5310-05-03-04-000 SLIDE, CUT AND GAPPED TO PRECISE LENGHTS FOR INDIVIDUAL TROUSERS. ZIPPER SLIDE TO BE HEAVY DUTY SELF LOCKING TYPE. ZIPPER TAPE TO BE ALL COTTON TWILL STYLE #06-

1310. TROUSER CLOSURE TO BE CRUSH PROOF HEAVY DUTY HOOK AND EYE STYLE WITH A 1 PIECE FRENCH FLY AND FLY BUTTON FASTENING AT THE BASE OF THE WAISTBAND. TWO PIECE FLY AND BUTTON TAB IS NOT ACCEPTABLE.

STRIPE: 1 1/8" GREY SERGE 80% DACRON POLYESTER AND 20% WOOL STRIPE IS TO BE SEWN INTO THE TROUSER IN SUCH A MANNER AS TO SHOW NO TOP STITCHING EXCEPT AT POCKET OPENING REINFORCEMENT. STRIPE TO BE MOUNTED TO THE FRONT PANEL AND INCORPORATED WITH THE FRONT POCKET CONSTRUCTION. STRIPE MATERIAL TO BE MJ CAHN STYLE #2185-987E

CONSTRUCTION: ALL STRESS POINTS ARE TO BE PROPERLY BAR TACKED AND CLOSING SEAMS TO HAVE #40 POLYESTER CORD REINFORCED THREAD FOR EXTRA STRENGTH. TROUSERS MUST BE PROPERLY SHAPED, THE OUTSEAMS AND INSEAMS TO BE PRESSED OPEN FLAT. ALL EDGES WILL BE FINISHED SMOOTH WITH 15 STITCHES PER INCH. THERE WILL BE NO RAW EDGES INSIDE OR OUTSIDE OF THE TROUSER. ALL TROUSERS ARE TO HAVE APPROXIMATELY A 5" POLYESTER AND COTTON CROTCH REINFORCEMENT SEWN IN, SIZE MAY VARY ACCORDING ON THE TROUSER SIZE. FRONT CREASES TO BE PERMANENTLY SEWN IN. TROUSERS WILL HAVE A STRAIGHT STITCH INDUSTRIAL HEM

CERTIFICATION: VENDOR SHALL BE RESPONSIBLE FOR ALL REQUIREMENTS. SPECIFICATIONS AND STANDARDS AND SHALL CERTIFY COMPLIANCE WITH ALL OF THE ABOVE. THERE SHALL BE NO SUB-CONTRACTING OF EITHER THE CUTTING OR THE MANUFACTURING OF THE TROUSERS, DOING SO WILL BE CAUSE FOR REJECTION OF THE GARMENTS.

ADDITIONAL OPTIONS:

3 1/2" X 7 1/2" WELTED TOP STITCHED FLASHLIGHT POCKET ON RIGHT OR LEFT HIP

6 1/2" X 9 1/2" WELTED TOP STITCHED BESOM CARGO POCKET WITH ZIPPER CLOSURE ON RIGHT OR LEFT SIDE SEAM