

BOROUGH OF CONSHOHOCKEN BOROUGH COUNCIL
MINUTES OF THE SPECIAL PUBLIC MEETING

Wednesday, September 27, 2017

PUBLIC MEETING

PRESENT: James Griffin, Council President
Karen Tutino, Council Vice-President
Robert Stokley, Senior Council Member
Anita Barton, Council Member
Tina Sokolowski, Council Member
Colleen Leonard, Council Member
Jane Flanagan, Council Member
Robert Frost, Mayor

ALSO PRESENT: Stephanie Cecco, Interim Borough Manager
Angela Orr, Borough Accountant
Brittany Rogers, Executive Assistant to the Borough Manager

CALL TO ORDER

The Public Meeting of the Conshohocken Borough Council duly advertised, was held at the Conshohocken Borough Hall, 400 Fayette Street, Conshohocken, PA. Mr. James Griffin, Council President, called the meeting to order at 5:30 PM.

COUNCIL PRESIDENT ANNOUNCEMENTS

Ms. Cecco announced on behalf of Mr. Griffin that the purpose of the meeting is to provide an overview of all expenditures for FY 2018, requested by each department director and administration. Ms. Cecco explained that each department director will be present during the review of their department's budget, should Council have questions or need clarification.

PRESENTATIONS

a) Recreation Department, Mr. Mascio

Mr. Mascio reviewed the general expenditures for the Recreation Department. He highlighted two (2) major changes related to the office supplies and special events.

b) Police Department, Lt Metz and Sgt. Conner

Sgt. Conner reviewed the Police Department expenditures and answered questions related to sick time buyout, overtime wages and uniform maintenance. He projected a decrease in expenditures related to parking meter expenses and furniture and fixtures.

c) Communications Department/Special Events, Ms. Kosmin

Ms. Kosmin explained that the Communications Department is projecting a decrease in expenditures related to media production and website design and maintenance. She requested an increase in expenditures for special events. Ms. Kosmin also requested an increase in expenditures related to IT subscriptions and professional development.

d) Engineering, Licenses & Inspections Department, Mr. Hughes

Mr. Hughes reviewed the general fund expenditures related to Engineering, Licenses and Inspections and Community Development and Zoning. He highlighted increases to specific line items, including office supplies and operating, computer equipment and zoning solicitor. Mr. Hughes shared that he projected an overall decrease in the variable operating cost of his department. Line item decreases included code department uniforms, contracted IT services and court reporter. Liquid Fuels expenditures were also discussed.

e) Fire Department/Emergency Services, Mr. Gunning & Mr. Zinni

Mr. Gunning and Mr. Zinni reviewed the Fire Services General Fund line items. Mr. Gunning discussed the costs associated with office supplies, fire gear and equipment. He provided an overview of the useful life of fire gear and equipment as per state requirements. Mr. Gunning and Mr. Zinni answered Council's questions regarding increases and decreases to specific line items including computer software, Fire Company appropriations and personnel.

f) Public Services

Mr. Sokolowski reviewed general fund expenditures related to building and property, facilities, parks, public services and administration and streets. He discussed the items in the various accounts and answered Council's questions regarding increases, decreases, and other changes to line items.

COUNCIL BUSINESS

There was no Council business.

MANAGER MATTERS

Ms. Cecco reviewed interfund transfers and all other general fund items including contingencies. Council evaluated each department submission, reviewed increases in operational costs and discussed personnel costs.

Ms. Cecco made a recommendation that the Borough retain special outside counsel with expertise in municipal and right to know law in order to address the accusations made pertaining to the Borough's insurance, as well as to answer Right-to-Know requests pertaining to this topic.

Ms. Tutino made a motion to appoint Lamb McErlane as special counsel, seconded by Ms. Sokolowski. The motion was denied 3-4. (Yes - Tutino, Barton, and Sokolowski; No - Leonard, Stokley, Flanagan, Griffin)

DEPARTMENT MATTERS

There were no department matters shared.

COUNCIL MEMBER AND MAYOR MATTERS

There were no Council Member or Mayor matters shared.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 9:45 PM.

Respectfully Submitted,

Stephanie Cecco,
Interim Borough Secretary