BOROUGH OF CONSHOHOCKEN
400 Fayette Street, Suite 200 Conshohocken, PA 19428
Phone (610) 828-1092 Fax (610) 828-0920 **PERMIT#**_____

HIGHWAY PERMIT APPLICATION

For Office Use Only

Date Application Received:_____ Receipt #_____

Permit /Administrative Fee $ _____ ❑ Cash ❑ Check #_____

Date Permit Issued:_____ Issued By _____

❑ Emergency Notify Borough within 24 hrs and submit application within 72 hrs of start.
❑ Non-Emergency Notify Borough at least 48 hrs prior to beginning any work.

PERMIT ADMINISTRATIVE FEE: Initial 180 day period - $50.00,
Each additional 180 day renewal period - $75.00.

STREET OPENING FEES:

❑ **LATERAL TRENCH/SPOT EXCAVATION:**

BASIC OPENING FEE: ❑ $300 + $10.00 per 5 sq. ft. of finished restoration.

OPENING FEES FOR STREETS PAVED WITHIN 5 YEARS:

❑ 1st year: $1,000.00 + $30.00 per 5 sq. ft. of finished restoration.
❑ 2nd year: $ 800.00 + $25.00 per 5 sq. ft. of finished restoration.
❑ 3rd year: $ 600.00 + $20.00 per 5 sq. ft. of finished restoration
❑ 4th year: $ 500.00 + $15.00 per 5 sq. ft. of finished restoration.
❑ 5th year: $ 400.00 + $10.00 per 5 sq. ft. of finished restoration.

***Lateral Trench/Spot Excavation Notes:

1. The application shall reflect the total area of finished restoration including the anticipated initial trench plus a one (1) foot cut-back on all sides. The Borough reserves the right to assess additional fees should the final restoration area exceed that listed on the application.

2. Multiple restorations with finished restoration seams within five (5) feet of each other or the curb shall be combined. All final restorations limits will be marked by Borough staff in the field.

❑ **LONGITUDINAL TRENCH/UTILITY MAIN:**

❑$1,000 + $1.50 per linear foot of trench (includes all utility main trench – no services)

*Longitudinal Trench/ Utility Main Notes:

1. The applicant will be required mill and overlay the disturbed area in accordance with the Borough of Conshohocken construction detail 15, and as marked by Borough staff in the field.

2. The application shall reflect the total length of trench anticipated for longitudinal utility main facilities only. The Borough reserves the right to assess additional fees should the final rench length exceed that listed on the application.

PLEASE PROVIDE A COMPLETE DETAILED SKETCH WITH APPLICATION

LATERAL TRENCH/SPOT EXCAVATION:

Excavation - Length _____(ft) + 2' = _____(ft) Width _____(ft) + 2' = _____(ft)

Total Area of Finished Restoration: _____ (sq. ft)

LONGITUDINAL TRENCH/UTILITY MAIN:

Longitudinal/Main Excavation - Length _____(ft) Number of Laterals/Services _____
(Informational: i.e. does not affect the permit fee)

General Instructions:

1) Any work performed within the right of way in the Borough of Conshohocken requires submission of two (2) copies of this form along with two (2) copies of a plan indicating location and details of the proposed work.
2) The Borough needs to be notified forty-eight hours prior to beginning any work.
3) ** **Prior to closing any street to traffic you must notify Public Safety At 610-828-4088**
4) The prescribed permit fee(s) shall accompany the application and sketch/plan. Please see above for the fee schedule.
5) The Borough reserves the right to require reimbursement of consultant inspection fees not covered by the initial permit fee amount. The applicant shall provide an estimate of project duration.

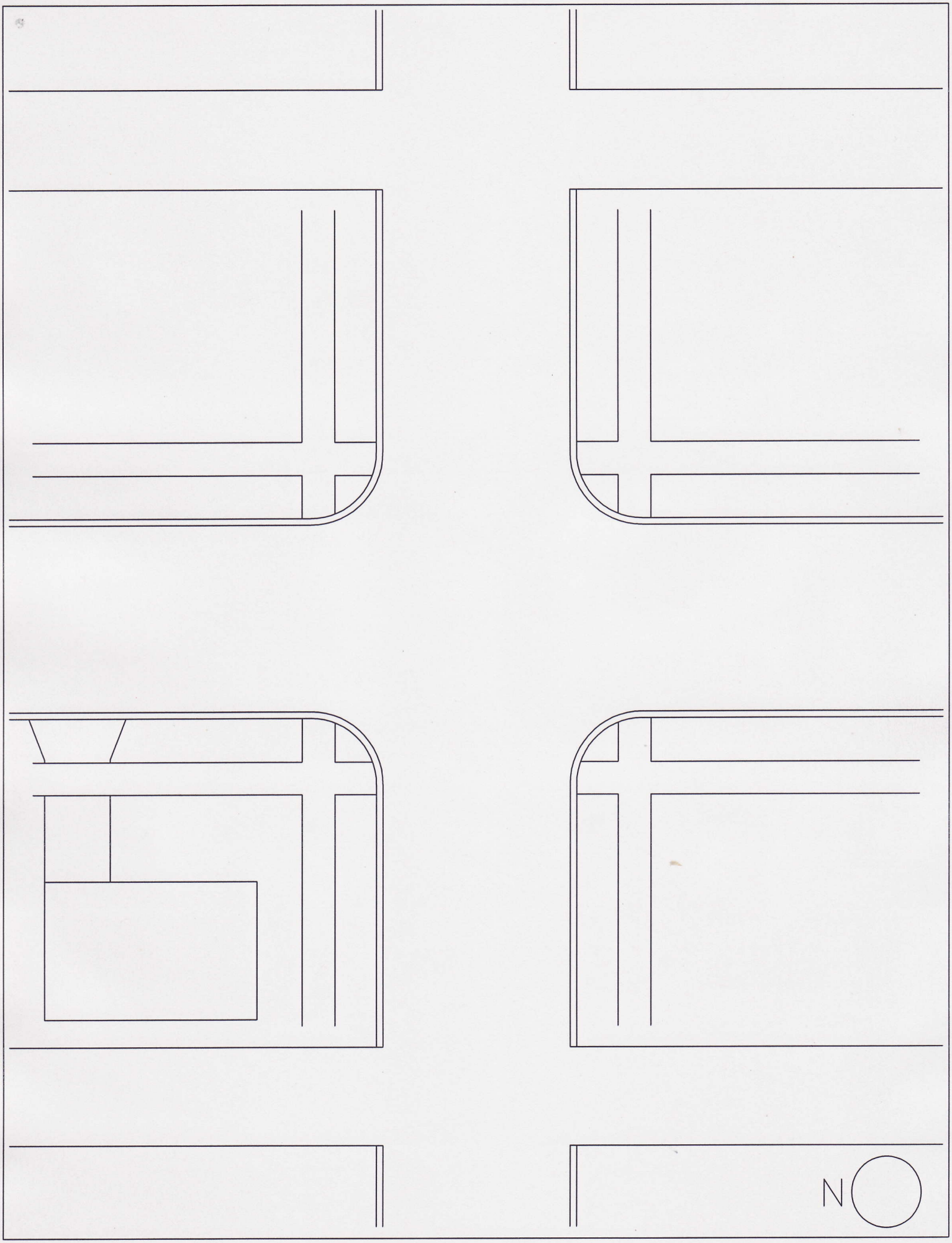
PA One Call # _____

Location-(Street address) _____Will street need to be closed ❑** Yes or ❑ No

Facility Owner:_____ License #_____ or applying today - ❑ (please check) Contact Person's Name:	Contractor's Name: (if different from the Facility Owner): _____ Contact Person's Name:
Street Address_____ City_____ State_____ Zip_____	Street Address_____ City_____ State_____ Zip_____
Daytime Phone	Daytime Phone
Cell Phone	Cell Phone

Guarantee of Workmanship: By signature below, the applicant guarantees the workmanship quality of all backfill placed and roadway pavement reconstructed for a period of two years from the date of completion of the work covered under this permit. The applicant will be responsible to restore or replace any subbase and/or pavement exhibiting settlement, cracking or any other form of structural failure.

_____ _____
Signature of Applicant or Contractor Date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