BOROUGH OF CONSHOHOCKEN
400 Fayette Street, Suite 200 Conshohocken, PA 19428
Phone (610) 828-1092 Fax (610) 828-0920

Roof Permit Application Addendum – For RE-ROOFING Only

This information is being provided to inform you of the Borough of Conshohocken's policy regarding re-roofing. The addendum must be completed and submitted with a building permit. Please provide us with a complete description of the existing and proposed roofing materials. All work must conform to the 2009 International Residential or Building Code.

RE-ROOFING

New roof coverings shall not be installed without first removing existing roof coverings where any of the following conditions occur:

1. Where the existing roof or roof covering is not an adequate base for additional roofing.
2. Where the existing roof covering is wood shake, slate, clay, cement or asbestos-cement tile.
3. Where the existing roof has two or more applications of any type of roof covering.

Exceptions - Complete and separate roofing systems that do not rely on existing roofs and roof coverings for support.

A maximum of two (2) asphalt, fiberglass or low slope roofing systems are permitted. A new roof MAY NOT be installed over any of the following systems: Slate, Wood Shake, Asbestos or Clay Tile.

Roof Sheathing must be a minimum 1/2" sheathing when installed over rafters 16" on center. All rafters more than 16" apart require a minimum of 5/8" roof sheathing with H clips.

PLEASE ANSWER THE FOLLOWING QUESTIONS RELATING TO THE PROPOSED ROOF PERMIT ADDENDUM APPLICATION.

Property Address:_____

1. Specify the number of roofing layers that currently exist on roof. #_____

2. Specify the type of roofing layers that currently exist on the roof. _____
   (Specify wood, shingles, number of ply's)

3. Is the initial roof an acceptable base for additional roofing? ☐ Yes or ☐ No
   NOTE: Minimum Requirements: Roof sheathing must be a minimum ½" sheathing when installed over rafters 16'o.c. All rafters more than 16" apart require a minimum of 5/8" roof sheathing with "H" clips. Where roof surfaces adjacent to the wall or walls are at the same elevation, approved fire-retardant-treated wood shall be used for a distance of 4 feet on each side.

4. Specify the number of layers of existing roofing to be removed. #_____

5. Specify the type of new roof to be installed and warranty (manufacturers name, etc.)

_____

6. What is the approximate pitch of the roof? _____

7. How many squares will be installed (10' x 10' = a square)? _____

8. Specify type of flashing and method of installation. _____
   Flashing shall be reconstructed in accordance with approved manufacturer's installation instructions. Metal flashing to which bituminous materials are to be adhered shall be primed prior to installation.

CONTINUED ON REVERSE SIDE

9. Is the space below the roof covering vented? □ Yes or □ No

If not, what type of venting will be installed to comply with the venting requirements below?

_____

Is there adequate venting to comply with the following code requirements? □ Yes or □ No

If not, was the property owner made aware that the lack of adequate venting may void the manufacturer's warranty? □ Yes or □ No

The net free ventilating area shall be not less than 1 to 150 of the area of the space ventilated except that the area may be 1 to 300, provided at least 50% of the required ventilating area is provided by ventilators located in the upper portion of the space to be ventilated at least 3 feet above eave or cornice vents with the balance of the required ventilation provided by eave, cornice or soffit vents. The free cross-ventilation area may be not less than 1 to 300 of the area of the space ventilated when the vapor barrier having a transmission rate not exceeding 1 perm is installed on the warm side of the ceiling.

10. Are skylights being installed or replaced? □ Yes or □ No

If Yes - is proper flashing being installed? Note: A low slope roof under 4/12 pitch requires special flashing around a skylight.

11. Ice and water shield must be installed a min of 24" inside the exterior wall line of the building. □ Yes

12. Will a drip edge be installed along every eave? □ Yes or □ No

HOT WORK PERMIT SECTION

PER SECTION 105.6.24 OF THE IFC YOU ARE REQUIRED TO SCHEDULE A TWO (2) HOUR FIRE WATCH AFTER THE COMPLETION OF WORK FOR THE DAY. TWO (2) 20LB ABC FIRE EXTINGUISHERS MUST BE LOCATED IN AREA OF HOT WORK BEING DONE. PROPANE TANKS MUSTS BE REMOVED FROM THE ROOF AT THE END OF EACH WORK DAY, NO EXCEPTIONS!!

WILL A TORCH DOWN ROOFING METHOD BE USED? □ YES OR □ NO

IF YES PLEASE CONTACT THE DEPUTY FIRE MARSHAL – BOB ZINNI AT 484-250-1333 PRIOR TO ANY WORK BEING DONE!

PLEASE NOTE THERE IS AN OPERATIONAL PERMIT NEEDED FOR ALL HOT WORK/TORCH DOWN ROOFING. OPERATIONAL PERMIT FEE IS $75.00

My signature below certifies that the information above is accurate to the best of my knowledge. This signature also certifies that if the existing roof is to be removed, I will replace all decayed sheathing that may exist with the written approval of the home/property owner.

_____ _____

Signature of Owner Date

PLEASE NOTE:
OWNER MUST COMPLETE A BUILDING PERMIT APPLICATION IN ADDITION TO COMPLETING THIS ROOF PERMIT APPLICATION ADDENDUM.
A BUILDING PERMIT MUST BE OBTAINED PRIOR TO THE START OF WORK.

FOR OFFICE USE ONLY

Revised 1/5/2010 Building Inspector Approval _____

Permit #_____ Fire Marshal Approval_____