



BOROUGH OF CONSHOHOCKEN

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CONSHOHOCKEN FUNFEST

General Vendor Application

Thank you for your interest in being a vendor at the 2018 Conshohocken Funfest event! We are excited to bring this event to the community and look forward to showcasing local arts and crafts from our region.

Event Details

Saturday, September 22, 2018

1:00 pm – 8:00 pm

Fayette Street

Between 1st Avenue and 5th Avenue

- Vendor participation fee: \$75 due on or before **June 15, 2018**.
- **This is a juried arts and craft show.** All applications must be received on or before June 15th, 2018 for consideration.
- All vendors will receive an email to verify receipt of application.
- All accepted artist and crafters will be notified on or before **July 15, 2018** of their acceptance into the event.
- No direct sales vendors will be accepted. All items must be handmade by seller.
- Vendor checks will be processed after July 15, 2018. All vendors not accepted into the event will have their check mailed back.
- Registration fee is due with application. Payment must be in the form of a check or money order.
- Pictures of artist and crafters work must be included with all applications. Acceptable images can be printed and sent with application or website link.
- Each vendor is assigned a 10' x 10' space.
- Check-in begins at 11:00am and ends at 12:00pm.
- All vendors must be unloaded and set-up by 12:30pm.
- Vendor breakdown begins at 7:00pm and not prior.
- Vehicles are not permitted at the vendor's space after 12:00pm.
- All accepted vendors will be sent a diagram prior to the event detailing their location and loading instructions.
- All accepted vendors will be given a parking pass and designated parking area.
- Should you have any questions, please email the Conshohocken Funfest Committee at funfest@conshohockenpa.gov.

To apply to be a vendor, please complete the below application. ***Your application and payment must be received no later than June 15th, 2018.***

Vendor checks and forms can be dropped off at the Conshohocken Borough Administrative Office or mailed to the address below:

Borough of Conshohocken
Attn: Funfest Vendor Application
400 Fayette Street, Suite 200
Conshohocken, PA 19428

Name of Business/ Crafter Booth: _____

Types of Items Sold: _____

Contact Information (First & Last Name): _____

Phone Number: _____ Email Address: _____

Company Website/Facebook Page: _____

Mailing Address: _____

*Please complete, and include this page with your payment. **Acceptable forms of payment include: check or money order. Please make all checks payable to "Borough of Conshohocken."** Thank you for your participation! We look forward to seeing you at the 2018 Conshohocken Funfest!*

Hold Harmless/Indemnity Agreement

The undersigned agrees to comply with rules and regulations. Noncompliance will result in your removal from the event with no refund. The undersigned further certifies that he or she is the responsible party submitting this application and that he or she is authorized to 1) execute on behalf of the group, and 2) accept legal process on behalf of the group.

To the fullest extent permitted by law, _____ shall indemnify and hold harmless the Borough of Conshohocken, its agents and employees from and against all claims, damages, losses and expenses including but not limited to attorney's fees, arising out of or resulting from the performance of the vendor under this contract, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to an injury to or destruction of tangible property, including the loss of use resulting there from, but only to the extent caused in whole or in part by any negligent act or omission of _____, or anyone directly or indirectly employed by them or anyone for whose acts he may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate or abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described in this paragraph.

By signing below, I acknowledge that I have read and understand the above Hold Harmless and Indemnity Agreement.

Organization Name: _____

Printed Name: _____

Signature: _____

Date: _____

Approved by: _____

Date: _____

Office of the Borough Manager