



BOROUGH OF CONSHOHOCKEN

Zoning Administration

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The Borough of Conshohocken Zoning Hearing Board Entry of Appearance as a Party

Persons who wish to become parties to the application must notify the Borough of their intent to ask for party status at least five (5) days prior to the scheduled hearing by emailing the attached entry of appearance form to zoning@conshohockenpa.gov. Said persons must be available to participate in the zoning hearing on the scheduled date and time. It is noted that submitting the attached entry of appearance form does not guarantee that you will be granted party status. The Zoning Hearing Board decides who may participate in the hearing before it as a party, subject to Section 908(3) of the Municipalities Planning Code (MPC). The MPC permits party status to any person "affected" by the application. Having taxpayer status alone is not enough to claim party status; however, a person whose property or business abuts the property that is the subject of the appeal is affected and should qualify as a party. Ultimately, the ZHB makes the party status determination after reviewing the request.

I/We _____

Request to be granted party status in Application: (fill in applicant or address you wish to request party status for)

Applicant: _____

Please print your name:

Please print your address:

Please print your email:

Please Sign Below:

Please return form via mail or e-mail to the below:
(Entry must be received no later (1) one week *prior* to the scheduled Zoning Hearing Board Meeting.)

MAIL:
Borough of Conshohocken
Attn: Brittany Rogers
400 Fayette St. - Suite 200
Conshohocken, PA 19428
EMAIL: zoning@conshohockenpa.gov